

District 10 AFG Election Procedures for Service Positions

These election procedures are provided for clarification of election procedures in District 10, North FL Area 9, to increase the unity of purpose as we transition from one Panel to the next, and to provide stability for members who are interested in serving the Area as a whole. The spiritual principles in the Concepts – including good personal leadership, participation, and responsibility – are the foundation of this document.

District 10 suggests all members of the Panel be participating members at the group level and that members only hold one District position at a time.

I. ELIGIBLE CANDIDATES FOR ALL DISTRICT 10 SERVICE POSITIONS

A. AI-Anon guidelines suggest that all eligible candidates agree to the following:

1. Read and use the current AI-Anon/Alateen Service Manual.
2. Be an active member of AI-Anon who attends meetings in District 10 regularly.
3. Review, study and apply The Twelve Steps, The Twelve Traditions and Twelve Concepts of Service.
4. Read and fulfill the responsibilities related to the corresponding job description as set out in the current District 10 Service Position Guidelines.
5. Review pamphlet Service Sponsorship – Working Smarter, Not Harder (P-88).
6. Utilize email and report writing tools such as Word, Google Docs or similar.

B. District Representative (DR), Alternate District Representative (ADR) and District Information Service Liaison (DISL) positions include the following additional conditions:

1. Eligible candidates are limited to incoming and outgoing Group Representatives or past Group Representatives who have served a 3-year term as a Group Representative.
2. Eligible candidates have not previously served a 3-year term in the position for which they are now standing.
3. The Alternate District Representation eligible candidate also may not have served a three- year term as District Representative.
4. Eligible candidates are not also a member of Alcoholics Anonymous.

C. District Secretary:

1. Eligible candidates include any District 10 AI-Anon member who is qualified to serve as a Group Representative and has served a minimum of one-year as a Group Representative has been regularly attending meetings in District 10 for at least two (2) years.

D. District Treasurer:

1. Eligible candidates are limited to District 10 Al-Anon member who can also be eligible to become a Group Representative and has attended meetings in District 10 for a minimum of two (2) years.
2. To avoid conflicts the District Treasurer should not concurrently hold any other Treasurer position, such as group Treasurer.
3. Being a current or former group Treasurer is helpful, but not necessary.

E. District 10 Panel Chairpersons:

1. Eligible candidates are limited to Al-Anon members who currently and regularly attend meetings in District 10.
2. Eligible candidates have not previously served a three-year term in the position for which they are now standing.
3. ALATEEN chair positions must be a currently registered Al-Anon Members Involved in Alateen Service (AMIAS) in good standing with the Florida North Area.
4. The Spanish Liaison must be bilingual (Spanish/English). Speaking, reading and writing in both Spanish and English is required.

II. Eligible Voters Defined:

- A. Only outgoing Group Representatives or their group designate are eligible to vote.
- B. Only one vote per group - a long standing principle of the program (see the Al-Anon /Alateen Service Manual).
- C. The Election Chair (Defined Below) will announce to the District Secretary the number of eligible voters.

III. Voting Quorum & Majority Defined:

- A. Two-Thirds Majority refers to two-thirds ($\frac{2}{3}$) of eligible voting members present.
- B. Majority vote indicates 50% plus one (50% + 1) of the Group Representatives of Registered groups in attendance.
- C. Abstentions do not count as votes cast.
- D. When necessary, District 10 will use a quorum of 50% plus 1 (50% + 1) of the attending voters in order to conduct business; no less than seven voters may make decisions.

IV. Staff and Process:

A. Staff

1. Non-voting members will be used to distribute ballots and tally the votes.

B. Process for voting:

1. Paper ballots are distributed to voters for each vote taken, if necessary.
2. If there is only one candidate the vote will be completed by a show of hands.
3. If there are two (2) or more candidates the voters will write the name of their preferred candidate or "Abstain" if they chose not to vote during a particular service position.
4. Voting can also be completed electronically if the technology is available.

C. District election is chaired by the outgoing District Representative (DR):

1. If the outgoing District Representative is not available, then the Alternate District Representative, the District AI-Anon Information Service Liaison (DISL), Secretary, or Treasurer District Officers, or one of the Chairpersons chairs the election; in that order.
2. If none of the District Officers are available, a chairperson is elected from the Group Representatives or their Group designate present.
3. The duties of each office will be read from the District 10 Chair Position Guidelines.
4. Written or electronic ballot is necessary anytime there are more than one candidate for a position.

V. Election Procedures for DR, ADR, DISL and ALL other District Officers and Chairpersons:

The Chairperson/Acting Chairperson begins the election and asks all eligible candidates who are able to serve to please stand with eyes closed. Those willing to serve to please remain standing now for the specified office (i.e. DR, Alternate DR, DISL, Secretary, and Treasurer then the Chair positions).

A. A Single candidate must receive two-thirds (2/3) of votes of eligible voting members in order to be elected.

B. If there are two (2) or more candidates a two-thirds ($\frac{2}{3}$) majority is needed to determine the member who will be elected to that position.

1. A second ballot is taken and a two-thirds majority is still needed to win.

2. If a two-thirds majority is not obtained on the second ballot, a third ballot is taken and the candidate with the highest number of votes is elected.

C. If any election questions occur, refer to the Florida North Area Election Procedures and/or the current AI-anon/Alateen Service Manual.

VI. Vacated Positions:

A. Absentee Chairs:

1. After missing two consecutive meetings without communication, the District Representative will contact the absentee Chairperson. If they do not attend the next district meeting, a new Chairperson shall be chosen.

B. Absentee Officers:

1. Any elected District Officer who misses two (2) District meetings in a row and does not submit a reports or fails to arrange for an alternate representative at those meetings can be replaced, by vote.

C. Officers and Chairs:

1. Officers and Chairperson's at the District level are required to perform their duties as defined by the District (See "Duties of District 10 Officers and Chair Positions").

2. Only Active AI-Anon members can be an Officer or Chairperson at the District level.

3. Active members as defined by the District as a member who attends meetings in District 10 on a regular basis (Election Procedures I.A.1.).

If, for whatever reason, they cannot fulfill these requirements of the position please vacate the position to make it available to someone else.

Note ~ In order to hold an AI-Anon position of Group Representatives and other voting service positions members of AI-Anon Family Groups cannot also be members or former members of A.A.